

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
March 18, 2019**

1.0 Call to Order

Chairman Duberly Beck called the meeting to order at 4:01 p.m.

2.0 Roll Call

LCER Board Members Duberly Beck, Pat Caldwell (arrived 4:10 pm), Jim Morris (arrived 4:36 pm), Sharon Page, David Rib, Marcia Vargas and Rick Wolf were present.

LCER Board Member Omari Onyango was absent.

Staff members Valli Andreasen, Ryan Dorcey, Teresa Dowd, David Gruber, Heather Juarez, Lisa Lamb, Erin Mason, Stacy Newman and Paul Rosell were also present.

3.0 Public Comments: None

4.0 Special Presentations:

.01 Erin Mason and Jennifer Kong presented first year data and classroom observations from the University of New Mexico Math Grant. They are studying risk factors with English language learners related to math. NSLA has 199 students in a cohort of grades 1-3 and they will be studied over 3 years. NSLA is the only California site for the study but has a larger sample size than the New Mexico schools. We can use the data for our own purposes in the future.

.02 Heather Juarez presented the WASC report and action plans that was submitted for NSLA. The WASC visit will be held April 7-10 and they will be meeting with the Board, parents and staff during their review. One of the goals is to increase the percentage of students who meet the biliteracy achievement criteria by the end of 8th grade. We are looking into developing out what that criteria is. We will also talk with SBCUSD regarding the native speaking program. Marcia suggested partnering with the District for students coming into the NSLA high school program from their dual immersion programs.

5.0 Consent Agenda

.01 Approve Minutes of February 11, 2019 Regular Meeting

.02 Approve Minutes of February 25, 2019 Special Meeting

.03 Approve AAE 2020-2021 School Calendar

.04 Approve AAE Senior Class of 2019 Trip to Italy and Greece March 25 - April 3, 2019

On a motion by Jim Morris, seconded by Marcia Vargas, vote 7-0, the LCER Board of Directors approved Consent Agenda Items 5.01 – 5.03.

Consent Agenda Item 5.04 was pulled by Pat Caldwell for discussion. She was concerned that the cost of the trip was prohibitive to students attending, and that it shouldn't be called the senior class trip if most of the class wasn't going. Valli and Lisa discussed the status and requirements of field trips and noted that they are currently under review. On a motion by Jim Morris,

seconded by Sharon Page, vote 7-0, the LCER Board of Directors approved Consent Agenda Item 5.04.

6.0 Discussion/Action Items:

- .01 Lewis Center Foundation Update** – Marcia Vargas reported that the 2019 Annual Gala is rapidly approaching. Sponsor ads are due by April 1. Please invite contacts. We have 3 new Foundation Board members including Espy Mayoral (NLSA parent), Armando Quintana (AAE Alumni) and Umang Patel (Snapology).
- .02 Discuss Special Meeting to Interview Financial Advisors** – Jim Morris recused himself from this discussion. Only 4 Board members can attend the Financial Advisor interviews on March 25. The Board recommended holding the meeting with the 4 members rather than waiting for a quorum. Questions will be developed and sent to the candidates prior to the meeting.
- .03 Discuss AAE and NSLA 2nd Interim Reports** – David Gruber provided the 2nd Interim Reports which show 7 months of the fiscal year. The numbers are based off the end of January and identify any new revenues that have come in since development of the budget. We have been identifying expenses and adjusting our budgeting based on school accounting practices rather than accounting practices, as well as building our cash reserve.
- .04 Discuss Updated AAE and NSLA School Safety Plans** –Valli Andreasen informed the Board that legislation was passed in January that requires school safety plans to be submitted to the CDE for review. Addressing bullying must be included as well. Valli will send the Board a link to the safety plans.
- .05 Approve Nominating Committee Recommendation** – Duberly Beck reported that the Nominating Committee reviewed an application from Jessica Rodriguez for the LCER Board of Directors. Duberly then met with Jessica, who has community connections and is a passionate NSLA parent. On a motion by Marcia Vargas, seconded by Sharon Page, vote 7-0, the LCER Board of Directors approved Jessica Rodriguez as a member of the LCER Board of Directors.
- .06 Discuss San Manuel Band of Mission Indians MOU** – Lisa Lamb asked if the Board had any direction on how to proceed with the MOU, specifically how to identify land being set aside in perpetuity for these purposes. We have talked with the Tribe as well as a title company, but still are not sure how to proceed. We will continue to look into this for the MOU.

7.0 Information Included in Packet:

- 01.** Staff Report – Lisa Lamb – Lisa asked if the new format worked for the Board and they agreed.
- 02.** LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons – David reached out to the County regarding unfounded liability numbers for PERS, but they are not able to break it down by agency. It is a specific rate per employee.
- 03.** Lewis Center Foundation Financial Report
 - January 2019
- 04.** LCER Board Attendance Log
- 05.** LCER Board Give and Get

9.0 Board/Staff Comments

.01 Ask a question for clarification – None

.02 Make a brief announcement – Marcia Vargas congratulated the AAE and NSLA art teachers on students from both schools receiving awards at the County

.03 Make a brief report on his or her own activities – Marcia Vargas attended an event and learned legislation is being drafted to fund more bilingual faculty as well as an award for bilingual schools similar to the Blue Ribbon School award.

David Rib was able to secure a \$1,000 donation from Mitsubishi to the Bud Biggs Scholarship. The additional amount will increase the amount given to the 2 winners.

.04 Future agenda Items – None.

10.0 Adjournment

Chairman Duberly Beck adjourned the meeting at 6:12 p.m.